**First Night Showcase – Judith Wright Arts Centre**

**Frequently Asked Questions (FAQs)**

**Who can apply for funding through First Night Showcase Program – Judith Wright Arts Centre (JWAC)**

Expressions of Interest may be submitted by:

* Individual artists, arts workers and producers
* Festivals, events, and arts and cultural organisations, groups or collectives
* Local government
* Private sector entities
* Community groups
* Organisations that receive core and/or administered funding through Arts Queensland can apply, however, the proposed activity needs to provide opportunities for early career artists, or collaboration with independent artists to develop skills and sector capacity.

**What First Night Showcase Program – JWAC will not support?**

First Night Showcase Program – JWAC will not fund:

* activities that do not take place at JWAC
* activities that do not support Queensland independent artists and/or early career artists
* activities that do not demonstrate support from communities of interest and practice
* submissions that do not provide appropriate cultural permissions relevant to projects/activities that involve Aboriginal and Torres Strait Islander peoples and communities.
* activities that do not employ or engage Queensland artists, arts workers or creative businesses

**Can I submit one Expression of Interest (EOI) to deliver multiple activities?**

Yes. One EOI may seek funding to deliver more than one of the listed activities provided they are aligned to the one project. Please ensure you indicate the different activities in the EOI.

**Can I apply for several projects?**
Applicants can apply to the EOI multiple times, but can only be awarded funding once per round.

**Can an auspicing body support multiple EOIs?**

Yes. An auspicing body can support multiple EOIs provided they are not for the same applicant.

**Can an auspicing body submit an EOI on their own behalf?**

Yes. An auspicing body can submit an EOI on their own behalf provided they meet the eligibility criteria.
 **Why do I have to speak with JWAC Centre Management before I submit my EOI?**EOIs to First Night Showcase Program – JWAC require all applicants make contact with Centre Management by no later than 25 August 2020.

Drafting cost estimates takes time. As we are anticipating numerous applications to be requiring information by the same deadline, it may take several days to complete. The two-week buffer is required for you to be able to submit your application in time.

Applicants must communicate with Centre Management to confirm venue availability and obtain quotes for in-kind support and hard costs for their project budget. You must provide the JWAC quote as part of your submission. Arts Queensland will deem ineligible any submissions without the quote.

To prepare for your space booking and cost estimate, please ensure you have at the minimum, preferred dates with a second choice, a draft production schedule and a confident idea of your technical requirements. This will provide Centre Management with a good base to draft your cost estimate.

**What costs might I incur delivering my project at JWAC?**

Arts Queensland will provide space to you in-kind, along with available equipment (as listed within the venue’s technical specifications).

Some charges that may apply, if relevant to your project needs, include:

* Technical staff – if any assistance is required in the setup, pack-down or during your development/performance period
* Front of House staff – applicable for any showings or ticketed performances
* Technical/Production equipment – applicable if this is outside of the venue’s technical specifications and an external sub-hire is required
* Consumables – gaffer tape, mark-up tape, batteries etc.
* Ticketing fees – applicable for any ticketed performance seasons

At the conclusion of your project, the centre will provide you with an invoice detailing the charges you have incurred.

You are required to contact Centre Management for a cost estimate prior to submitting your application. Centre Management can supply you with technical specifications of spaces and discuss your technical needs with you. Please also talk to Centre Management if you are proposing a ticketed project so you are aware of any costs and box office processes and requirements.

**What other support and resources can I access from JWAC?**

* In-kind venue use (including meeting rooms)
* A selection of in-kind technical equipment (lighting, audio, staging, audio visual, basic furniture)
* Hot desk on request
* Technical labour (charged back to applicant)
* Front of House labour (charged back to applicant)
* Face to face access to your funding client manager
* Marketing/Comms – Arts Queensland can provide some general marketing and promotional support for applicants. However, you will need to manage and finance your own specific marketing/comms campaign and may need to account for these costs in your budget.

 **Am I able to have a ticketed event/s and have it formally promoted?**Any project can be ticketed. Please talk to Centre Management about ticketing and box office arrangements so you are aware of what is entailed.

Note that Arts Queensland only provide general marketing and promotional support and you will need to manage and finance your own campaign for ticket sales if required.

You will retain 100% of the net box office earnings.

**Do I need to match funding in my EOI?**There is no requirement for matched funding; however, Arts Queensland will not support 100 per cent of project costs.

In-kind contributions can be used in your EOI, and Arts Queensland encourages all applicants to seek partnerships, sponsorships and collaborators. Other financial contributions will be highly regarded.

Applicants to First Night Showcase Program – JWAC are encouraged to consider applying for funding from other sources, such as:

• Philanthropy – may include income from donations from individuals and foundations, including through crowdsourcing.

• Partnership capital – project partners which may also bring funding and financing.

• Federal government or independent agencies.

• Any other reasonable source of investment.

You should provide evidence of any committed funds and when they will be available in your EOI budget.

**What if I have current funding from Arts Queensland for a project, such as QASP or BIA. Can I still apply?**

You can still apply for the First Night Showcase Program – JWAC if you are a recipient of a current Arts Queensland grant. However, you cannot use funding from the other grant to supplement your First Night Showcase Program – JWAC budget.

If, for example you were successful in a current QASP grant for a creative development of a show and had not applied for a presentation outcome within that application, you can apply to First Night Showcase Program – JWAC for a short presentation season.

Please talk to Centre Management for clarification before applying to ensure your project is eligible.

**What if I have already received funding from Arts Queensland for an earlier creative development of the same work?**
You are still eligible to apply to First Night Showcase Program – JWAC as long as you have acquitted your previous funding to the satisfaction of Arts Queensland. Your application should, however, clearly demonstrate what has already been achieved, what further outcomes you hope to achieve in this next stage and why further investment is required.

**Why do the artist/s and producer/s need to be based in Queensland?**
The arts and cultural sector has been significantly impacted by the COVID-19 pandemic. First Night Showcase Program – JWAC funding is part of a $22.5 million two-year Arts and Cultural Recovery Package for Queensland’s arts and cultural sector as part of Queensland’s Economic Recovery Strategy: Stage Two.

**What happens if funding is approved?**
For successful applicants to First Night Showcase Program - JWAC, once you have signed and returned your Letter of Offer, and prior to the commencement of your project, you will be invited to meet with JWAC staff in order to support the development of your project plan.

The spaces will be booked to accommodate the start and finish dates of your project (in consideration of your first or second preference as specified in your EOI) and you will enter into a venue hire agreement with JWAC.

You will also be required to provide evidence that you have adequate and relevant insurances to carry out the funded activity. If you currently do not have insurance, please ensure you factor this cost into your application budget. You will be required to have a minimum $20,000,000 public liability insurance coverage to use the centre’s spaces.

**Do I need to submit an outcome report?**
You will be required to submit an outcome report within thirty business days of the conclusion of your project for assessment.